



SAMPLE LETTER TO PARENT RE: DETERMINATION OF NEED FOR COVID-19 RECOVERY SERVICES

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Date, 2020

Dear Parent/Guardian Name,

Our District/PEA has considered the following information as it relates to the impact that the school closure due to the COVID-19 pandemic had on your student. We considered the following information and data:

- Services provided to Student during the period of school closure;
- Ability of Student to access the special education services provided during the period of school closure;
- Data related to Student's progress during the period of school closure;
- Data related to any regression on IEP goals from the end of the third quarter through the period of school closure;
- Your input regarding Student's learning during the period of school closure;
- Any additional information considered related to the impact of school closure on Student's academic, social-emotional, or behavioral progress or regression.

Based upon the totality of the information collected, and listed above, the District/PEA has determined that your Student **does/does not** require COVID-19 recovery services at this time.

We are offering your Student the following services in addition to the services outlined in your Student's IEP:

OR

We will not be offering your Student COVID-19 recovery services but as always will work with your Student to provide access to the general education curriculum and a FAPE as outlined in his/her IEP.

If you believe that your Student's needs have changed and are requesting a revision to the IEP please request an IEP meeting to discuss this with your Student's IEP team.

Please acknowledge receipt (and acceptance of any offer made) within 5 school days of the date of this letter by contacting **Person Name, provide phone number, email address/fax #, etc.**

Sincerely,

Legal Disclaimer: These materials have been prepared for general informational purposes only and are not intended as legal advice or a substitute for such advice. Districts should consult their school attorney for answers to specific questions on these issues.